

# The HR function your business needs — without the full-time hire.

SoftHire Systems Executive HR Suite delivers white-glove HR consulting to growing businesses. From people strategy to compliance infrastructure, we build the systems that protect your business and scale with your team.

## WHO WE SERVE

01

Founders building their first team.

02

Small businesses without in-house HR.

03

Companies hiring across multiple states or countries.

## SERVICES

### 01 HR SYSTEMS AUDIT

Identify compliance gaps, policy holes, and operational risks before they become expensive problems.

### 02 HR INFRASTRUCTURE BUILD

Handbooks, offer letters, onboarding workflows, job descriptions, and compliance frameworks — built from scratch and ready to scale.

### 03 PEOPLE STRATEGY & ADVISORY

Ongoing fractional HR support: hiring strategy, performance management, employee relations, and organizational design.

### 04 MULTI-JURISDICTION COMPLIANCE

HR compliance across US states and international markets, with particular depth in African markets and the diaspora.

## BACKGROUND

Six years in HR across two sectors — managing 30 client companies simultaneously as an HR Specialist at a PEO, and serving as Senior HR Associate at a government contractor in international development. Builder of *SoftHire Systems*, a 55-jurisdiction HR compliance platform. Work is delivered with *the care of a full-time hire* and the efficiency of a system built to scale.